

Jorge Mas Canosa Middle School



District / School Operations

Middle School Parent / Student Handbook

2016-2017

Elio Falcon, Jr.
Principal

James Griffith
Dr. Lourdes Linares
Ora Whitehead
Assistant Principals

Students and Parents:

Please read the Handbook for the 2016-2017 school year and review the policies and procedures with your child.

The last page of this handbook should be returned no later than Friday, August 26, 2016, to your child's homeroom teacher. This form must be signed by both you and your child.

In addition, we will place an online version of this handbook on our school's website, so you can access this information throughout the school year at: <http://jmcmiddle.dadeschools.net>

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Miami-Dade County Public Schools

Vision Statement

We are committed to provide educational excellence for all.

Mission Statement

We provide the highest quality education so that all of our students are empowered to lead productive and fulfilling lives as lifelong learners and responsible citizens.

Jorge Mas Canosa Middle School

Vision Statement

To provide an environment conducive to developing global literacy.

Mission Statement

To provide a rigorous international education that challenges our students to become globally literate by inspiring them to achieve their maximum potential while meeting their personal, social, and cognitive needs.

Core Values

The core values stressed at Jorge Mas Canosa Middle School are essential for students in today's global realities: Global Literacy; Leadership; Collaboration; Accountability; Character; and Safety.

Jorge Mas Canosa



Jorge Mas Canosa Middle School is named after a notable Miami leader who was forced into exile from Cuba as young man for fiercely opposing the communist regime. Jorge Mas Canosa (1939-1997) rose, through strength of character, focus, and discipline, to great prominence in American business and politics. With extraordinary leadership skills, he became the first Hispanic to head a publicly traded company while forging alliances with national and international leaders and three American administrations to found the Cuban American National Foundation dedicated to the promotion of freedom, democracy, and human rights in Cuba.

Important Dates - Tentative

Interim Report Distribution	Report Card Distribution
September 23, 2016	November 4, 2016
December 13, 2016	February 3, 2017
February 24, 2017	April 7, 2017
May 12, 2017	June 23, 2017

Activities

Clubs

Miami-Dade County Public Schools' students may participate in a wide variety of activities, including student council, subject-area clubs, honor societies, service clubs, school publications and class activities. School-sponsored clubs may be curriculum-related or non-curriculum-related. Curriculum-related clubs are student groups whose goals are an extension of the activities and objectives in a particular subject area within the school's curriculum. Conversely, non-curriculum-related clubs are student groups whose goals are special interest oriented and not directly related to the curriculum. Meetings of non-curriculum related clubs may be scheduled only at times when instruction is not taking place, either before or after school.

Fieldtrips and Special Activities

Participation in fieldtrips requires that the student present a fieldtrip form signed by the parent/guardian to his/her teacher(s) in advance. It is the student's responsibility to make up the work missed while on a fieldtrip. In addition, at times vendors who have a "no refund" policy will require schools to pay the full amount of the fieldtrip prior to the event. In this case, students/parents will be notified in advance of the vendor's "no refund" policy.

**** Note:** Students who have a disciplinary action within 30 school days prior to a field trip or special activity, will not be permitted to attend the event.

Athletics

The Middle School Sports Athletic Program (MSAP) is designed to maximize opportunities for school and student participation in a variety of sports and events. Students should be encouraged to participate in activities that satisfy their needs for growth and development. The intramural program provides an opportunity for all students to become involved in team and individual competitions and special events within their school. The interscholastic program allows students who have demonstrated a higher level of proficiency to participate in competitions involving other schools.

Intramurals take place before or after school. No academic credit is awarded. Intramural competitions take place a minimum of two weeks prior to the beginning of interscholastic team practice. Intramurals then continue for an additional four weeks, for a total of six weeks per sport.

Selection of interscholastic teams is made from a school's intramural teams and is based upon student interest, athletic skills and age. To be eligible to participate, seventh and eighth grade students must have at least a 2.00 grade point average for the previous grading period in academics and conduct in order to be eligible for participation. At the start of the school year, the final grades of the previous year determine eligibility. It is recommended that each school use a parent consent form to be turned in prior to student participation in athletic tryouts. It is also recommended that students be encouraged to purchase school insurance as a prerequisite for participation.

Participation in the MSAP is optional and a school may participate in any or all of the sports being offered.

Agenda

An agenda is highly recommended and it is a helpful organizer. All daily class and home learning assignments, as well as projects, should be recorded in the agenda. Students can list phone numbers of "Study Buddy" by period. In the event of an absence from class, the student may call a peer to ask for missed assignments.

Deliveries

Classes will not be interrupted for deliveries, messages, or to see a student. Your child may be called down during the final 10 minutes of class. There will be no food deliveries for students. Please make arrangements for your child's lunch ahead of time.

Fundraisers – Board Policy 5830

Fundraising activities must be conducted during non-instructional class time, preferably before and after school. An Application for Fundraising Activity, M-DCPS Form 1018 must be completed. Regional Center approval is required for any fundraising activity where collections take place outside of school grounds. This approval can be obtained by completing M-DCPS Form 5656, Region Center Approval for Fundraising Activity (Community Sales).

Fundraising activities involving students working or providing services for community events or outside business organization for which compensation, monetary or otherwise, will be given, either to the students or the school, are not allowed to be conducted as school-sponsored /student fundraisers. Middle school students are not allowed to participate in the sale of magazines.

Bringing Pets to School

Students are not allowed to bring pets to school.

Attendance Policy – Board Policy 5200

Student attendance is a means of improving student performance and critical in raising student achievement. Together, the staff of Miami-Dade County Public Schools, students, parents and the community must make every effort to lessen the loss of instructional time to students.

Excused School and Class Absences and Tardies

1. Student illness: Students missing 5 or more consecutive days of school due to illness or injury are required to provide a written statement from a health care provider. The written statement must include all days the student has been absent from school. If a student is continually sick and repeatedly absent from school due to a specific medical condition, he or she must be under the supervision of a health care provider in order to receive excused absences from school.
2. Medical appointment: If a student is absent from school due to a medical appointment, a written statement from a health care provider indicating the date and time of the appointment, must be submitted to the attendance office.
3. Death in immediate family.
4. Observance of a religious holiday or service when it is mandated for all members of a faith that such a holiday or service is observed.
5. School-sponsored event or educational enrichment activity that is not a school-sponsored event, as determined and approved by the principal or principal's designee: The student must receive advance written permission from the principal or the principal's designee. Examples of special events include: public functions, conferences, and region, state and national competitions.
6. Subpoena by law enforcement agency or mandatory court appearance.
7. Outdoor suspensions
8. Other individual student absences beyond the control of the parent/guardian or student, as determined and approved by the principal or the principal's designee. The principal shall require documentation related to the condition.

Make-Up Assignments

Students must bring a note from home within 3 school days of the absence. The note must document the date/s and reason of the absence as well as have a parent signature and contact information. The note must be given directly to the attendance office from 8:15 – 9:00 a.m.

Students granted an excused absence have the right to make-up all course work within 3 school days upon the return to school. After successful completion of all make-up assignments, the student cannot be penalized for that absence. Upon the request of the student or parent/guardian, make-up assignments will be provided within two days by the teacher for the excused absences. It should be noted that failure to make up all assignments will result in lower assessment of the student's academic and/or effort grade. Unexcused absences do not require that the teacher provide make-up work for the student.

Unexcused School Absence

Any absence that does not fall into one of the below excused absence categories is to be considered unexcused:

Any student who has been absent from school will be marked unexcused until he/she submits required documentation as specified above. Failure to provide required documentation within three school days upon the return to school will result in an unexcused absence.

Unexcused absences include:

1. Absences due to vacations, personal services, local non-school event, program or sporting activity
2. Absences due to older students providing day care services for siblings
3. Absences due to illness of others
4. Absences due to non-compliance with immunization requirements (unless lawfully exempted)

Arrival/Dismissal

School Hours: 9:10 am – 3:50 pm

**** Supervision for students is provided from 8:15 am – 4:20 pm. ****

Bell Schedule

<i>Activity</i>	<i>Time</i>	<i>"A" Day</i>	<i>"B" Day</i>
Breakfast	8:15 – 8:55	Gates Open	Gates Open
First Bell	9:04 – 9:10	Transition	Transition
Homeroom	9:10 – 9:35	H.R.	H.R.
1st Block	9:39 – 11:30	Period 1	Period 2
2nd Block	11:34 – 1:55	Period 3	Period 4
Lunch Wave #1	11:37 – 12:07		
Lunch Wave #2	12:13 – 12:43		
Lunch Wave #3	12:49 – 1:19		
Lunch Wave #4	1:25 - 1:55		
3rd Block	1:59 – 3:50	Period 5	Period 6

Periods rotate to 6 different schedules:

Day 1, 3, 5

Day 2, 4, 6

Day 3, 5, 1

Day 4, 6, 2

Day 5, 1, 3

Day 6, 2, 4

Late Arrival (Tardiness)

Students must be in their 1st block of the day (i.e. Homeroom) by 9:10 am in order to be considered on time to school. Students arriving to school after 9:10 am are expected to report to the Attendance Office for a tardy pass.

It is necessary for a parent or guardian to “sign a student in” if they are late to school.

Repeated tardies will be considered a Group II Violation of the Code of Student Conduct and will result in a referral to the Assistant Principal in charge of attendance. Students are expected to take advantage of his/her educational opportunity by attending all classes punctually on a daily basis.

Students who are tardy to school more than five (5) times a quarter will be subject to administrative action.

Early Sign-out - Board Policy 5200

The early release of students causes disruption to the academic performance of all students and may create safety and security concerns. No students shall be released within the final 30 minutes of the school day unless authorized by the principal or principal’s designee (i.e., emergency, sickness).

Cafeteria

Food Cost

Breakfast:

Students No charge

Adults \$2.00

Lunch

Students \$2.50

Reduced Price, Students \$0.40

Adults \$3.00

An Alternate Meal Plan consisting of cereal and milk will be provided for students who are not able to pay for their meal, or who do not have an approved free lunch application.

Free Breakfast

The National School Breakfast Program was enacted to ensure that school children are being served a nutritious breakfast daily. Miami-Dade County Public Schools offers breakfast at no charge to all M-DCPS Students. The breakfast at no charge is not dependent on the student qualifying for free/reduced meals at lunch.

Free/Reduced Lunch Program

The National School Lunch and School Breakfast Programs as administered by Miami-Dade County Public Schools provides free and reduced priced meals for children unable to pay the full price. Applications must be filled out every school year; forms are sent to all homes with a letter to parents or guardians the first week of school. Meal benefits begin on the day the application is approved and continue throughout the school year in which the application is approved, the summer, and approximately the first twenty days of next school year.

PAYPAMS

Miami Dade County Public School's Department of Food and Nutrition allows parents/guardians the convenience to pay on-line via the internet or by telephone for their child's/children's meals with a credit or debit card. The parent/guardian will create a lunch account on-line for the child and will be able to access the following:

- a. view the account balance
- b. schedule automatic payments
- c. receive low-balance e-mail reminders
- d. view a report of daily spending and cafeteria purchases

Confidential Information

Parents, guardians and students are protected by The Family Educational Rights and Privacy Act and the Florida Statutes from individuals' access to information in students' educational records, and are provided the right to challenge the accuracy of these records. These laws provide that without the prior consent of the parent, guardian or eligible student, a student's records may not be released, except in accordance with the provisions listed in the above-cited laws. The laws provide certain exceptions to the prior consent requirement to the release of student records, which include, but are not limited to, school officials with a legitimate educational interest and lawfully issued subpoenas and court orders.

Each school must provide to the parents, guardians or eligible students annual notice in writing of their right to inspect and review student records. Once a student reaches 18 years of age or is attending an institution of post-secondary education, the consent is required from the student only, unless the student qualifies as a dependent under the law.

Emergency Contact Information

Student Data/Emergency Contact Cards are distributed during the first week of school. Students are expected to bring the cards home and present them to their parents or guardians. The card must be carefully completed and then returned. The information you provide on the Student Data/Emergency Contact Card will enable school staff to contact you immediately in the case of an emergency involving your child. Students will only be released from school to the persons listed on the emergency contact card after presenting a picture identification. If you wish to add names to this list, you must come to the Attendance Office in person. No persons, other than school staff, will have access to the information submitted.

Halls/Hall Passes

Four minutes are allowed to pass from class to class. Students should be seated in their classroom when the tardy bell rings. With such a large number of students moving in such a limited time, it is incumbent on each person to move quickly and in an orderly manner observing normal traffic flow. Please do not push, run or loiter in the halls. Please cooperate with the Hall Monitors in the exercise of their duties and present your hall pass courteously when asked to do so.

At no time is a student to be out of the classroom during class without an official Yellow Pass. Teachers are not to give verbal permission for a student to exit the classroom.

Code of Student Conduct

Miami-Dade County Public Schools (M-DCPS) is committed to providing a safe teaching and learning environment for students, staff, and members of the community. On March 12, 2008, the School Board approved a newly revised Code of Student Conduct (COSC). The revised COSC identifies, recognizes, and rewards model student behavior within a framework of clearly established and enforceable rules and policies. It advocates a holistic approach to promoting and maintaining a safe learning environment and requires active participation from students, parents/guardians, and school staff. Students and parents/guardians can access the English and Spanish/Haitian/Creole versions of the document on the M-DCPS Website located at: <http://ehandbooks.dadeschools.net/policies/90/index.htm> or you may request a copy from your child's school. The Spanish version of this document will be forthcoming.

Student Rights and Responsibilities

The rights and responsibilities presented in the Code of Student Conduct reflect the need for providing students with greater opportunities to serve themselves and society, and allow students maximum freedom under law, commensurate with the schools' responsibility for student health, safety, and welfare.

Dress Code – Board Policy 5511

Students are expected to come to school with proper attention having been given to personal cleanliness, grooming, and neatness of dress. Students whose personal attire or grooming distracts the attention of other students or teachers from their school work shall be required to

make the necessary alterations to such attire or grooming before entering the classroom or be sent home by the principal to be properly prepared for school.

Uniform Policy

Students are expected to wear their school uniforms every day. Students **are not** to wear shorts, joggers, skirts, skorts, capris, leggings, pajamas, sweat pants, hats, hoods/caps, open-toe shoes (no crocs or slippers), or sunglasses. Specific Fridays have been designated T-shirt/club shirt day. Those days will be published on the monthly calendar. Solid color (navy blue, black, or gray) sweaters and/or jackets may be worn as needed.

Cell Phones

Possession of a cellular telephone is not a violation of the Code of Student Conduct (COSC). However, the possession of a cellular telephone which disrupts the educational process; the use of the cellular telephone during school hours; and the possession or use of a cellular telephone which disrupts or interferes with the safety-to-life issue for students being transported on a M-DCPS school bus, would be a violation of the COSC.

Therefore, students may not make or receive phone calls and/or text messages to parents during the school day. Should an emergency occur where a parent wishes to speak to their child, an administrator must be contacted.

Internet Use Policy – Board Policy 7540.03

Access and use of the Internet is a privilege, not a right, and its use must support the educational objectives of the District. Students must always get permission from their teachers prior to using the internet. In addition, the District prohibits the transmission of materials such as copyright material, threatening or obscene material or material protected by trade secret, which violate local, state, and federal law or regulation, as well as the use of the Internet for product advertisement, commercial activities, political campaigning or solicitation.

Immunizations

Requirements for School Entry:

1. A complete Florida Certification of Immunization – Blue Card Form DH 680 - according to grade level
2. State of Florida School Entry Health Exam – Yellow Form DH 3040 - no older than 12 months
3. Tuberculosis Clinical Screening, PPD or Chest X-ray.

Insurance

The Student Protection Plan is designed to cover students or injuries received while participating in school sports, while traveling to and from school or when involved in accidents while engaged in supervised activities on the school premises. Participation in this program is voluntary; however, all students taking part in athletic competitions and/or enrolled in vocational lab classes must carry the student accident insurance.

Parent Portal

Parents/guardians of all Miami-Dade County Public Schools students, including employees, have access to the Parent Portal. In order to access the information in the portal, you must first establish a parent user account. At this time you can see and update personal information, see his/her information - including grades, attendance, and bus route information, and have access to the Parent Resource link, which takes you to sites such as Parent Academy, School of Choice, etc.

You will also have access to electronic books for each subject; free and reduced lunch applications with balance renewal capability; access to a new Choice application that will allow parents' to indicate preferential school choice via the portal; and access to the Supplemental Educational Services (SES) component of the No Child Left Behind Act.

Financial Obligations

All financial obligations incurred, i.e., school fees, textbook loss or damage, club activities, overdue or lost library books must be paid in the school's treasurer's office.

*** School policy is cash only. ***

Grade Reporting

Academic Grades

Academic grades are to reflect the student's academic progress based on the standards for the grade level/course in which the student is enrolled. The grade must not be based upon student's effort and/or conduct.

GRADE	NUMERICAL VALUE	VERBAL	POINT VALUE
A	90-100%	Outstanding	4
B	80-89%	Above Average	3
C	70-79%	Average	2
D	60-69%	Lowest acceptable progress	1
F	0-59%	Failure	0
I	0%	Incomplete	0

Conduct

Conduct grades are to be used to communicate to both students and their parents the teacher's evaluation of a student's behavior and citizenship development. These grades are independent of academic and effort grades.

Grade Point Average

When calculating the grade for a semester or an annual course, the following grade point averages are to be used:

A = 3.50 and above

B = 2.50 – 3.49

C = 1.50 – 2.49

D = 1.00 – 1.49

Honor Roll Qualifications

	Principal's Honor Roll	Superior Honor Roll	Regular Honor Roll
Academic Average	4.0	3.6	3.50-3.59
Academic Grades	All A	All A and B	All A and B
Effort	All 1	All 1 and 2	All 1 and 2
Conduct Average	4.0	3.6	3.0 or higher
Conduct Grades	All A	All A and B	All A and B

Interim Progress Report

Interim progress reports must be sent home at any time the student is performing unsatisfactorily in academics, conduct, or effort, and are disseminated to all students at mid-grading period.

Homework

Homework may not exceed the recommended limits established by Miami-Dade County Public Schools.

Procedures for Addressing Concerns

For issues involving an individual teacher or class, parents address their concerns to the following individuals in the order below.

- 1- Teacher
- 2- Counselor
- 3- Assistant Principal

4- Principal

5- Region

6- District

Safety and Security

The Emergency Operations Plan

Student and employee safety is a primary concern of the Miami-Dade County Public School (M-DCPS) System.

The Emergency Operations Plan (EOP) was created to provide school personnel with the necessary leadership skills and knowledge needed to respond to critical incidents or other related emergencies that may occur in our schools /community. All schools have a site specific plan to address all types of critical incidents. These plans address the individual needs of the school, and provide guidelines for devising methods for communicating with the staff, students, parents/guardians, and the media during a critical incident or an emergency. Some of the protective action procedures include the evacuation of students/staff from the building(s), evacuation of the disabled and if necessary the relocation of students/staff from the school campus, lockdown procedures and holding/dismissing students during school and community emergencies. Some important tips for parent/guardians to remember during a Critical Incident are as follows:

Remain calm; Monitor media outlets for updates and official messages from M-DCPS; do not flood the school with telephone calls; and if the school is on lockdown, wait until the lockdown is lifted before going to the school. All school administrators, Region Center Superintendents/Directors and all M-DCPS Police officers have been adequately trained in the school EOP and are prepared to respond immediately during a critical incident or emergency to provide safety for all children.

Accident Reports

Any student who witnesses an accident or is injured in school should report it immediately to the nearest staff member and complete an Accident Report at the attendance office.

Code Yellow/Code Red

In the event of an emergency, the primary responsibility of all school personnel is to provide for the safety of all students. In the event a school administrator announces a possible threat to students and staff safety exists within the community (Code Yellow), or an imminent threat to students and staff safety within the school (Code Red) students, faculty and staff will comply with all the procedures outlined in the Miami-Dade County Public Schools Critical Incident Response Plan and remain on lockdown until a school administrator makes an "All Clear" announcement.

Closing of School

The emergency closing of a school for any cause, such as weather or in which the safety of individuals may be endangered, is only at the discretion of the Superintendent of Schools.

Fire Drills

Ten fire drills will take place according to the Miami-Dade County Public School Policy and Emergency Procedures. At the sound of the emergency bell, students must stop what they are doing and follow the teacher's instructions. They must clear the building promptly by the prescribed route. Any student who is in the hallway or the restroom at the sound of the emergency bell must proceed to the nearest exit and locate the teacher. Students, teacher and staff must remain outside the building until permission is given to re-enter.

Visitors

Due to legal regulations, students are not permitted to have guests attend school with them at any time. Parents are always welcome and tours may be arranged to view the school. Classroom visits require administrative approval and a 24-hour notice. Visitors must sign-in and produce photo identification in the main office. The visitor must have the "Visitor Pass" displayed at all times when on school grounds. Anyone who fails to follow these procedures will be considered a trespasser and is subject to arrest.

Media Center

The Media Center will be open from 8:30 am – 3:50 pm daily. Students may check out 2 books at a time for a period of 2 weeks. Late fines are 5 cents per day per book. Reference books and magazines are overnight only and carry a late fine of 25 cents per day per book.

If students choose to print in the Media Center, the cost will be \$0.10 per page for black and white printing and \$0.15 per page for color printing.

Student Services

Ms. Fonseca – Counselor for Students with Last Names M - Z

Ms. Vega-Castillo – Counselor for Students with Last Names A - L

Ms. Campos – Advisor for Cambridge Students A - Z

The Parent Academy

The Parent Academy is a free, year-round, parent/guardian engagement and skill building program of Miami-Dade County Public Schools (M-DCPS). The goals are to educate parents/guardians about the importance of their role; strengthen the family unit; unite families and schools; and inform parents of their rights, responsibilities and the educational opportunities available to their children and to them personally.

In addition, The Parent Academy provides classes and workshops for parents/guardians; organizes Family Learning Events; coordinates the availability of M-DCPS and community resources for parents/guardians and students

Within this framework, The Parent Academy offers classes and workshops developed around the five subject area strands listed below: Help Your Child Learn (Example: Passport to Success – 8 module series) Parenting Skills (Example: Positive Discipline) Arts & Culture (Example: Enrich Your Child through Arts and Culture in Miami Personal Growth (Example: Parent Portal)

The Parent Academy “campus” is spread throughout every corner of this community, and offers free classes and workshops at over 250 local sites such as public schools, libraries, parks, colleges, private businesses, and neighborhood centers. Monthly calendars are posted in the Events section of the Parent Academy Website at <http://theparentacademy.dadeschools.net/>. The Parent Academy staff members are available to provide parents, students and school sites with guidance and assistance in scheduling workshops. Staff can be reached at (305) 995-2680.

Volunteer Program

The School Volunteer Program is responsible for electronic registration, background checks and trainings of volunteers. There are two different levels of volunteers.

Level 1 - complete a database background check. Volunteer activity descriptions: Day Chaperone, Tutor, Presenter, EESAC, PTA.

Level 2 - complete a fingerprint background check for chaperones for overnight field trips; Classroom assistants; Certified Volunteers; Mentors; Listeners/Oyentes; Athletic/Physical Education assistants.

Any individual interested in volunteering in Miami-Dade County Public Schools must: Show a current valid government-issued identification with picture. Show social security card (check name and number). Complete a background check. Upon clearance, attend an orientation at the school.

The School Board of Miami-Dade County, Florida adheres to a policy of nondiscrimination in employment and educational programs/activities and strives affirmatively to provide equal opportunity for all as required by:

Title VI of the Civil Rights Act of 1964 - prohibits discrimination on the basis of race, color, religion, or national origin.

Title VII of the Civil Rights Act of 1964 as amended - prohibits discrimination in employment on the basis of race, color, religion, gender, or national origin.

Title IX of the Education Amendments of 1972 - prohibits discrimination on the basis of gender.

Age Discrimination in Employment Act of 1967 (ADEA) as amended - prohibits discrimination on the basis of age with respect to individuals who are at least 40.

The Equal Pay Act of 1963 as amended - prohibits gender discrimination in payment of wages to women and men performing substantially equal work in the same establishment.

Section 504 of the Rehabilitation Act of 1973 - prohibits discrimination against the disabled.

Americans with Disabilities Act of 1990 (ADA) - prohibits discrimination against individuals with disabilities in employment, public service, public accommodations and telecommunications.

The Family and Medical Leave Act of 1993 (FMLA) - requires covered employers to provide up to 12 weeks of unpaid, job-protected leave to "eligible" employees for certain family and medical reasons.

The Pregnancy Discrimination Act of 1978 - prohibits discrimination in employment on the basis of pregnancy, childbirth, or related medical conditions.

Florida Educational Equity Act (FEEA) - prohibits discrimination on the basis of race, gender, national origin, marital status, or handicap against a student or employee.

Florida Civil Rights Act of 1992 - secures for all individuals within the state freedom from discrimination because of race, color, religion, sex, national origin, age, handicap, or marital status.

Veterans are provided re-employment rights in accordance with P.L. 93-508 (Federal Law) and Section 205.07 (Florida Statutes), which stipulate categorical preferences for employment.

Jorge Mas Canosa Middle School
Parent/Student Handbook
2016-2017

August 22, 2016

Parents and Students,

Please sign below indicating that you have read and understand the Jorge Mas Canosa Middle School policies, procedures, and expectations for our students. Each child should have an agenda handbook. Parents should ask to see it as a daily guide to monitor your child's home learning and to communicate with teachers. In addition, check our school's website for an online version of our Parent/Student Handbook.

Student Name: _____

Parent Name: _____

Parent Signature: _____

Homeroom Teacher: _____

Please return this form to your Homeroom teacher no later than

Friday, August 26, 2016